Draft Minutes – AICF Teleconference Planning Committee Meeting

Planning committee meeting about an Australian Internet Community Forum (AICF). Teleconference, via Zoom.

11:00am – 12:00 noon, Friday 22 June, 2018.

Present:
- Sandra Davey (Independent Chair)
- Michelle Scott Tucker, ACIG (Independent Secretariat)
- Alister Paterson, auDA
- Parris Burtenshaw, DCA
- Cheryl Langdon-Orr, Internet AU
- Paul Brooks, Internet AU
- Sylvia Cadena, APNIC

Apologies:
- Annaliese Williams, DCA
- Liz Williams, auDA
- Pablo Hinojosa, APNIC
- Liam Nevill, DFAT
- Narelle Clark, ACCAN
- Craig Ng, APNIC
- Paul Wilson, APNIC
- Cameron Boardman, auDA
- Sae Ra Germaine, Internet AU
- Peter Tonoli, EFA
- Lyndsey Jackson, EFA
- Rodrigo Dalenogari, DCA
- Keith Besgrove, Internet AU

Participants for Canberra Face-to-Face Meeting

The 'Participant Nominations' document is available at:
https://docs.google.com/document/d/140qXICTeDCHicvTURuvsXHFmEfOsH_b8smLcDpcx5dg/edit?usp=sharing

The Chair noted that, so far, around 20 invited participants have said they would attend the Canberra face-to-face meeting (scheduled for Thursday 19 July), with good representation across all sectors.

Group members were encouraged to continue to contact all nominated participants – where a proposed participant was listed next to the name of an organisation represented on the planning committee, then members of that organisation were expected to ring them, follow up with an email (cc to Michelle Scott Tucker, secretariat) and to undertake any further information sharing, as required. Group members should also keep the 'Participant Nominations' document up to date.

It was noted that this task is now urgent, as there is less than a month until the face-to-face meeting in Canberra.

Draft Agenda for Canberra Face-to-Face Meeting

The draft agenda document is available at:
https://docs.google.com/document/d/14VXwt66HJsDuTnVkl8-D3wI5tXjUJFbuxl41wSLJGWo/edit?usp=sharing

The Chair outlined the draft agenda for the Canberra face-to-face meeting, noting some of the areas which had recently been revised.

The Chair noted that each scheduled break-out session would need a facilitator. The group agreed that it was likely that appropriate facilitators could be sourced from within the group. The Chair also noted that, during each break-out session, the facilitator would be responsible for ensuring relevant documents and/or text were revised and/or drafted in real time. This will ensure

that the results of each break-out session could be added directly and immediately to the work being undertaken by all participants at the Canberra meeting.

The group endorsed the draft agenda, and agreed that from now until the Canberra meeting it would be best to focus efforts on developing a draft plan for a sustainable initiative.

Draft plan for a sustainable national initiative

The draft plan for a sustainable national initiative is available at: https://docs.google.com/presentation/d/1XBfy2NDdiEhRlmVuvIQvJ8YI1FGqoXILdDl6_w3TV7k/edit?usp=sharing

The Chair noted that she had begun developing a draft plan for a sustainable national initiative that would – in the future – provide opportunities for the Australian internet community to discuss and address internet governance issues. This draft plan will be used to critique and build on, on the day, rather than trying to draft something from scratch.

If possible and appropriate, a summary of the draft plan may be circulated to participants on the day, to assist those not involved in this group to come up to speed quickly. However all participants will encouraged to read the background documents (including the draft plan) before attending the Canberra meeting.

A small sub-group has been working on the draft plan. The sub-group includes Sandra Davey, Lyndsey Jackson, Cheryl Langdon-Orr, and an IGF youth representative suggested by the EFA. The sub-group agreed to keep working on the draft plan, and will present it to the planning committee in two weeks' time.

Other Business

The Chair noted that she had been asked whether it would be possible, or appropriate, to make the mailing list of the planning committee publicly available.

The group: noted that it does not have a formal mailing list; agreed that transparency was important; and noted that all relevant material is available online at http://acig.com.au/governance-secretariat/australian-internet-community-planning-way-forward/

The group also noted that, in developing the draft plan for a sustainable national initiative, participants would need to consider how infrastructure like a mailing list, and/or a website, might be funded.

Actions Arising

Committee Members:

- Phone calls should be made, and follow up emails sent out, as soon as possible. Follow up emails should cc'd to the secretariat (michelle@acig.com.au). The draft text for the email invitation is included at Attachment A.

Sub-group:

- Prepare a draft plan, for discussion at the group's next Zoom teleconference on 6 July.

Secretariat:

- Prepare an indicative draft budget for a sustainable national initiative, by 4 July.

- Update 'Participant Nominations' document (done)

- Schedule another teleconference for 6 July 2018 (done)

- Update web page (done)

Next Meetings

11:00am Friday 6 July, 2018 (teleconference, via Zoom)

11:00am Friday 13 July, 2018 (teleconference, via Zoom)

19 July 2018, CANBERRA MEETING

Attachment A: Suggested Text for Email Invitation

[Please cc the secretariat – michelle@acig.com.au)

Dear [insert name]

A group of us are meeting in Canberra (on 19 July) to determine how the issues surrounding Internet governance in Australia should best be raised, discussed and debated. We would very much like you to join us at that meeting.

The absence of the Australian Internet Governance Forum (auIGF) has been keenly felt, by government and by the wider Australian Internet community. The Australian Government is a strong advocate for the multi-stakeholder approach to internet governance. This is acknowledged in the inaugural International Cyber Engagement Strategy, where the government has committed to "support an annual community-led Australian Internet governance and cooperation forum" (point 5.02, page 61).

At the Canberra meeting, we plan to discuss and agree what an "annual community-led Australian Internet governance and cooperation forum" might look like, and how to ensure such a forum remains sustainable in the longer term. However this Canberra meeting is not, itself, to be a forum for capacity building, or the discussion of internet governance issues.

The meeting will involve about 50 invited participants, including representatives from:
- the Australian Government Department of Communications and the Arts
- the Australian Government Department of Foreign Affairs and Trade
- Internet Australia
- APNIC (Asia-Pacific Network Information Centre)
- ACCAN (Australian Communications Consumer Action Network)
- EFA (Electronic Frontiers Australia)
- auDA

We hope that the key output of the meeting will be a plan for a sustainable national initiative that will – in the future – provide opportunities for the Australian internet community to discuss and address internet governance issues.

More information about this initiative is available at http://acig.com.au/governance-secretariat/australian-internet-community-planning-way-forward/ The single-day meeting will take place from 9am on Thursday 19 July, 2018, at Hotel Kurrajong, Barton, ACT.

I'm also happy to discuss any questions you might have.

If you would like to attend our single-day Canberra meeting, and actively participate in this important work, please RSVP by Reply All email to me (and the group's secretariat) before Friday 15 June.

[insert salutation and signature block]