Draft Minutes – AICF Teleconference Planning Committee Meeting

Planning committee meeting about an Australian Internet Community Forum (AICF). Teleconference, via Zoom.

11:00am – 12:00 noon, Friday 1 June, 2018.

Present:
- Sandra Davey (Independent Chair)
- Michelle Scott Tucker, ACIG (Independent Secretariat)
- Alister Paterson, auDA
- Annaliese Williams, DCA
- Parris Burtenshaw, DCA
- Liam Nevill, DFAT
- Lyndsey Jackson, EFA
- Peter Tonoli, EFA
- Cheryl Langdon-Orr, Internet AU
- Paul Brooks, Internet AU
- Keith Besgrove, Internet AU

Apologies:
- Liz Williams, auDA
- Pablo Hinojosa, APNIC
- Narelle Clark, ACCAN
- Craig Ng, APNIC
- Paul Wilson, APNIC
- Cameron Boardman, auDA
- Luke Andrews, DFAT
- Sae Ra Germaine, Internet AU
- Rodrigo Dalenogari, DCA
- Sylvia Cadena, APNIC

Draft Agenda for Canberra Face-to-Face Meeting

The Chair proposed presenting the participants at the Canberra meeting with a more detailed draft plan for a sustainable national initiative that would – in the future – provide opportunities for the Australian internet community to discuss and address internet governance issues.

The group agreed that it would be better to have a more detailed plan to critique and build on, on the day, rather than trying to draft something from scratch.

The group also agreed that it was important that participants be well-prepared for the Canberra meeting, with any pre-reading done beforehand. Any time on the day allocated to reading relevant documents should be minimised.

If possible and appropriate, a summary of the draft plan may be circulated to participants on the day, to assist those not involved in this group to come up to speed quickly. However all participants will encouraged to read the background documents (including the draft plan) before attending the Canberra meeting.

The group agreed to form a smaller sub-group, to prepare a draft plan. The sub-group includes Sandra Davey, Lyndsey Jackson, Cheryl Langdon-Orr, and an IGF youth representative suggested by the EFA.

Participants for Canberra Face-to-Face Meeting

The Chair noted that the group has so far compiled a list of about 80 proposed participants, and the group agreed that the list is appropriately representative.

Group members agreed to finalise the list of proposed participants by clarifying which organisation will contact which proposed participants. It was noted that some proposed participants currently allocated to the Chair might be better allocated to organisations who know them personally.

The group agreed that each organisation will invite those they've suggested by:

- making a phone call to the proposed participant and explaining what is being done; followed by

- sending an email invitation (using, or modifying, the draft text provided by the secretariat)

Actions Arising

Please note that a web page now exists that outlines the activities of the group. It also includes teleconference minutes, agendas, and links to relevant documents.

http://acig.com.au/governance-secretariat/australian-internet-community-planning-way-forward/

Committee Members:

- Finalise the list of proposed participants by clarifying with organisation will contact which proposed participants. Note that some proposed participants currently allocated to the Chair might be better allocated to organisations who know them personally.

    The 'Participant Nominations' document is available at: https://docs.google.com/document/d/140qXICTeDCHicvTURuvsXHFmEfOsH_b8smLcDpcx5dg/edit?usp=sharing

- Phone calls should be made, and follow up emails sent out, during the week beginning 4 June. Follow up emails should cc'd to the secretariat (michelle@acig.com.au).

- The draft text for the email invitation is included at Attachment A.

Sub-group:

- Prepare a draft plan, to be critiqued at the Canberra meeting.

Secretariat:

- Investigate whether, or how, online participation might be facilitated during the Canberra meeting of 19 July.

Chair:

- Send a Doodle poll to sub-group members, to arrange a date and time to discuss the draft plan (to be critiqued at the Canberra meeting).

Next Meetings (every three weeks)

11:00am Friday 22 June, 2018 (teleconference, via Zoom)

11:00am Friday 13 July, 2018 (teleconference, via Zoom)

19 July 2018, CANBERRA MEETING

Attachment A: Suggested Text for Email Invitation

[Please cc the secretariat – michelle@acig.com.au)

Dear [insert name]

A group of us are meeting in Canberra (on 19 July) to determine how the issues surrounding Internet governance in Australia should best be raised, discussed and debated. We would very much like you to join us at that meeting.

The absence of the Australian Internet Governance Forum (auIGF) has been keenly felt, by government and by the wider Australian Internet community. The Australian Government is a strong advocate for the multi-stakeholder approach to internet governance. This is acknowledged in the inaugural International Cyber Engagement Strategy, where the government has committed to "support an annual community-led Australian Internet governance and cooperation forum" (point 5.02, page 61).

At the Canberra meeting, we plan to discuss and agree what an "annual community-led Australian Internet governance and cooperation forum" might look like, and how to ensure such a forum remains sustainable in the longer term. However this Canberra meeting is not, itself, to be a forum for capacity building, or the discussion of internet governance issues.

The meeting will involve about 50 invited participants, including representatives from:
- the Australian Government Department of Communications and the Arts
- the Australian Government Department of Foreign Affairs and Trade
- Internet Australia
- APNIC (Asia-Pacific Network Information Centre)
- ACCAN (Australian Communications Consumer Action Network)
- EFA (Electronic Frontiers Australia)
- auDA

We hope that the key output of the meeting will be a plan for a sustainable national initiative that will – in the future – provide opportunities for the Australian internet community to discuss and address internet governance issues.

More information about this initiative is available at http://acig.com.au/governance-secretariat/australian-internet-community-planning-way-forward/ The single-day meeting will take place from 9am on Thursday 19 July, 2018, at Hotel Kurrajong, Barton, ACT.

I'm also happy to discuss any questions you might have.

If you would like to attend our single-day Canberra meeting, and actively participate in this important work, please RSVP by Reply All email to me (and the group's secretariat) before Friday 15 June.

[insert salutation and signature block]