Minutes – AICF Teleconference Planning Committee Meeting

Planning committee meeting about an Australian Internet Community Forum (AICF). Teleconference, via Zoom.

11:00am – 12:00 noon, Friday 11 May, 2018.

Present:
- Sandra Davey (Independent Chair)
- Michelle Scott Tucker, ACIG (Independent Secretariat)
- Pablo Hinojosa, APNIC
- Sylvia Cadena, APNIC
- Alister Paterson, auDA
- Liz Williams, auDA
- Annaliese Williams, DCA
- Rodrigo Dalenogari, DCA
- Parris Burtenshaw, DCA
- Liam Nevill, DFAT
- Lyndsey Jackson, EFA
- Peter Tonoli, EFA
- Cheryl Langdon-Orr, Internet AU
- Paul Brooks, Internet AU
- Keith Besgrove, Internet AU

Apologies:
- Narelle Clark, ACCAN
- Craig Ng, APNIC
- Paul Wilson, APNIC
- Cameron Boardman, auDA
- Luke Andrews, DFAT
- Lachlan Musicman, EFA
- Sae Ra Germaine, Internet AU

Canberra Meeting

The group confirmed that it would hold a face-to-face meeting in Canberra, on Thursday 19 July 2018.

The group agreed that the aim of the Canberra meeting was to develop a plan for a sustainable national initiative that would – in the future – provide opportunities for the Australian internet community to discuss and address internet governance issues. The Canberra meeting was not, itself, to be a forum for capacity building, or the discussion of internet governance issues.

The group agreed that it would be useful to collect and distribute some key phrases that describe what is being undertaken, so group members can use them in their own communications.

Participants

The group acknowledged that some participants may need financial assistance to attend, although a formal fellowship program is not available for the Canberra meeting.

The group also discussed the need to ensure:

- that the people who come to the Canberra meeting are the people with enough seniority, expertise and resources to take on the initiation of a national forum;

- participants at the Canberra meeting are diverse and representative of the Australian internet community;

- that all participants understand what they are expected to work towards, and achieve, at the Canberra meeting;

- that, if the aim is 50-60 participants on the day, up to 80-100 people may need to be invited.

The group agreed to finalise the 'Participant Nominations' list by Wednesday 16 May. The list will then be circulated to the group, and participants will be confirmed during the next teleconference (scheduled for Friday, 1 June). Invitations will be dispatched shortly afterwards.

Agenda

The group agreed to review and comment on the draft agenda document by Friday 25 May.

Transparency

The group discussed whether or not a social media presence would be useful at this early, planning stage. Some thought a social media presence may increase transparency, and garner input from interested parties who may not otherwise become involved. Others thought that this planning group of volunteers should remain focussed on the task at hand, and perhaps reach out via social media only after an outcome had been determined at the Canberra meeting.

Actions Arising

Committee Members:

- Finalise the list of proposed participants by Wednesday 16 May.

  The 'Participant Nominations' document is available at:
  https://docs.google.com/document/d/140qXICTeDCHicvTURuvsXHFmEfOsH_b8smLcDpcx5dg/edit?usp=sharing

- Review and comment on the draft agenda by Friday 25 May.

  The draft agenda document is available at:
  https://docs.google.com/document/d/14VXwt66HJsDuTnVkl8-D3wI5tXjUJFbuxl41wSLJGWo/edit?usp=sharing

Secretariat:

- Ensure the following people are added to any group emails (done): Rodrigo Dalenogari, DCA; and Sylvia Cadena, APNIC

- Confirm meeting venue (Kurrajong Hotel, Canberra) for 19 July, pay deposit (done).

- Investigate whether, or how, online participation might be facilitated during the Canberra meeting of 19 July.

- Circulate a list of group members' contact details (done).

- Circulate finalised drafts of the 'proposed participants' list and the agenda.

- Prepare and distribute some key phrases that describe what is being undertaken.

Chair:

- Provide Google doc access to Keith Besgrove.

Next Meetings (every three weeks)

11:00am Friday 1 June, 2018 (teleconference, via Zoom)

11:00am Friday 22 June, 2018 (teleconference, via Zoom)

11:00am Friday 13 July, 2018 (teleconference, via Zoom)

19 July 2018, CANBERRA MEETING